

# Integration Week at the University of St.Gallen

## INFORMATION ABOUT ACCESS ARRANGEMENTS FOR STUDENTS WITH A DISABILITY AND/OR CHRONIC ILLNESS

Students with a disability and/or chronic illness are able to apply for access arrangements for the examinations of the Integration Week

### I. DATES AND DEADLINES

Applications for access arrangements are subject to the following dates and deadlines of the Integration Week:

- Integration Week of CW 22: applications to be submitted by the **Friday of CW 17**
- Integration Week of CW 36: applications to be submitted by the **Friday of CW 32**

Applications and all the necessary evidence have to be submitted to [nachteilsausgleich@unisg.ch](mailto:nachteilsausgleich@unisg.ch).

#### Please note:

An application for access arrangements is contingent on an initial meeting with the Special Needs Advice Centre (for contact data, cf. below). Please contact the Advice Centre no later than 2 weeks before the expiry of the deadline.

### II. APPLICATION CONTENT AND EVIDENCE

#### a. Application

For an application for access arrangements, you have to fill in the official HSG application form<sup>1</sup>.

#### b. Evidence

It is imperative that the application is accompanied by the following relevant evidence:

- (1) HSG form<sup>1</sup> for the assessment of compensatory measures (to be filled in by medical/therapeutic professionals),
- (2) further documents (e.g. a psychological test assessment in the case of specific developmental disorders such as dyslexia, dyscalculia, dyspraxia, etc., or evidence of access arrangements granted by a previous educational institution).

The University reserves the right to discuss the application for access arrangements with its independent medical examiner. If a second opinion is required, the applicant will have to give his or her consent.

### III. CONTACT POINTS

Concern	Competent office	Contact data
General advice and information about special needs	Diversity & Inclusion, Special Needs	Dr. Regula Dietsche E-mail: <a href="mailto:specialneeds@unisg.ch">specialneeds@unisg.ch</a> Tel: +41 71 224 31 91
Details regarding application for compensation for disadvantages	Service Center Planning & Examinations	E-mail: <a href="mailto:nachteilsausgleich@unisg.ch">nachteilsausgleich@unisg.ch</a> Tel: +41 71 224 22 23
General questions about the Integration Week	Admissions and Crediting Office	E-mail: <a href="mailto:integrationswoche@unisg.ch">integrationswoche@unisg.ch</a> Tel: +41 71 224 39 31

<sup>1</sup> [www.unisg.ch](http://www.unisg.ch): University → Services → Advice → Advisory services → Special Needs → Compensation for disadvantages (under downloads)